

MINUTES OF THE SPARTA PUBLIC LIBRARY BOARD OF TRUSTEES

Monday, September 8, 2025

The September 8, 2025 meeting of the Sparta Public Library Board of Trustees was called to order in the meeting room at 6:07 p.m. by President, Peggy Petkas.

Members Present:

Don Adams	Anne Bournier
Susan Polino	Peggy Petkas
Bob Taylor	Randy Bertetto
Kyle Daniels	
Amy Kloos	

Susan Colbert, Library Director

Abs: Andrea Schulein

Minutes:

The minutes of the June, 2025 meeting was reviewed. A motion was made by Anne Bournier and seconded to accept the minutes. The motion was voted on and passed unanimously.

Treasurer's Report :

The treasurer's reports for the months of July and August were reviewed by the Board.

- A motion was made by Amy Kloos and seconded to accept the treasurer's reports.

The motion was voted on and passed unanimously.

- A motion was made by Randy Bertetto and seconded to pay the May bills The motion was voted on and passed unanimously.

Librarian's Report -

A. RWE Clean Energy that is developing a renewable energy project has mentioned they would like to offer support to our library through several projects.

B. A security camera has been installed in the pre-school room.

The library staff discussed the need for installing wide angle cameras in place of the ones that are there now. The Board discussed the option of adding another camera vs replacing the present ones with wide angle ones. The cost of both options was discussed with possibly using grant money. The additional security cameras will give the library staff more personal security along with patron security. The discussion will continue at the October meeting.

C. The library received the Per Capita Grant check in the amount of \$6040.13.

D. The library has a total of 24 computers that are maintained by Lazerware.(5 staff, 9 patron,10 laptops) Lazerware has increased their monthly cost to service the computers by \$2.00/month. There is also a less than \$1.00/ month for security on the 9 patron computers.

E. Budget discussions:

- The city of Sparta did not approve the library budget increase of 10% for this fiscal year. There was a discussion about a possibility of putting extra monies into a Reserve Fund which could be rolled over into the next year or future years if needed. This would be a 'safety net' and used if funds ran low in the future. The money that the library receives now must be spent in that fiscal year. The Board will check with the city on feasibility before making a decision on a Reserve Fund.
- Insurance and Lazerware both saw an increase this year.
- The Board needs to be mindful of expenses.

F. The library staff received Narcan training. The Board members also received samples of Narcan along with instructions for use.

G. The library received two memorial donations in the names of Millicent Bates and Douglas Bockhorn.

A motion was made by Anne Bourner and seconded to accept the librarian's report. The motion was voted on and passed unanimously.

Old Business:

The outside bench is being used fairly consistently by several homeless individuals. As of now, there have been no problems.

The annual book sale was quite successful.

New Business:

The air conditioner has been experiencing problems and has been serviced twice lately. It is 25 years old and should be replaced as repairs are becoming costly. Is the city responsible for replacing?

A motion was made by Randy Bertetto to adjourn the meeting. The motion was seconded, voted on and passed unanimously. The meeting was adjourned at 6:58 p.m.

Respectfully submitted,

Susan Polino

Sparta Library Board Secretary