

MINUTES OF THE SPARTA PUBLIC LIBRARY BOARD OF TRUSTEES

Monday, November 3, 2025

The November 3, 2025 meeting of the Sparta Public Library Board of Trustees was called to order in the meeting room at 6:04 p.m. by President, Peggy Petkas.

Members Present:

Don Adams	Anne Bournier
Susan Polino	Peggy Petkas
Bob Taylor	Randy Bertetto
Kyle Daniels	Andrea Schulein

Susan Colbert, Library Director

Abs: Amy Kloos

Minutes:

The minutes of the October meeting were reviewed. A motion was made by Kyle Daniels and seconded to accept the minutes. The motion was voted on and passed unanimously.

Treasurer's Report :

The treasurer's reports for the month of October were reviewed by the board.

Outstanding bills were reviewed.

A motion was made by Randy Bertetto and seconded to accept the minutes and pay the bills. The motion was voted on and passed unanimously.

Librarian's Report - Susan Colbert

1. The quarterly report for the Technology grant has been submitted.
2. The Sparta Public Library has received a \$250 grant as one of the 2026 iRead recipients for small libraries. This will be used to purchase resources and materials for the Summer Reading Program.
3. Per Capita Grant requirements have not been announced at this time.
4. Our library needs to be ADA compliant by January 2026.
5. We will need to purchase security updates for all library computers from Lazerware for \$1505.
(5 staff computers/ \$125 each, 22 others / \$40 each). A motion was made by Anne Bournier to allow Lazerware to do the upgrade. The motion was voted on and passed unanimously.
6. 107 visitors visited our library for the annual Library Crawl.

New Business:

1. There has been no decision by the city of Sparta on employee raises.
2. The library will be closed on January 27, 2026 for a staff in-service day.
3. The board Christmas party, and the next meeting, will be held on **Tuesday**, December 2, 2025.
4. There was a motion by Anne Bournier to allow the staff Christmas party to be held at a time and place of the librarian's discretion. The motion was voted on and passed unanimously.

Old Business:

The city of Sparta will not allow us to set up a reserve fund to retain extra funds for future use.

A motion was made by Andrea Schulein to adjourn the meeting. The motion was seconded, voted on and passed unanimously. The meeting was adjourned at 6:58 p.m.

Respectfully submitted,

Susan Polino
Sparta Library Board Secretary