

MINUTES OF THE SPARTA PUBLIC LIBRARY BOARD OF TRUSTEES

Monday, January 5, 2026

The January 5, 2026 meeting of the Sparta Public Library Board of Trustees was called to order in the meeting room of Westminster Presbyterian Church at 6:02 p.m. by Vice President, Randy Bertetto.

Members Present:

Don Adams	Anne Bournier
Susan Polino	Amy Kloos
Randy Bertetto	Kyle Daniels
Andrea Schulein	

Susan Colbert, Library Director

Abs: Bob Taylor

Minutes:

The minutes of the November 3, 2025 meeting were reviewed and a correction noted. A motion was made by Anne Bournier and seconded to accept the minutes with corrections. The motion was voted on and passed unanimously.

Correspondence: None

Treasurer's Report:

The treasurer's reports for the month of December 2025 were reviewed by the board.

A motion was made by Kyle Daniels and seconded to accept the minutes. The motion was voted on and passed unanimously.

Closed Session Review: A motion was made by Kyle Daniels and seconded to leave the minutes of the closed session as is with no need to review at this time. The motion was voted on and passed unanimously.

Librarian's Report - Susan Colbert

1. The Sparta library was the recipient of a 2026 Equalization Aid Grant of an estimated \$13,404.86. The library was pleased to receive this unexpected grant.
2. There are no expected changes to the Per Capita Grant issued by the Illinois Public Library Standards. The librarian will fill out the report with no changes. If changes are noted, a committee will be formed to address those needs.

3. The library has been contacted by two different individuals to be a drop-off point for their donations. There was a discussion noting that the library would not be the appropriate place for these donation boxes. Susan Polino made a motion that we not participate in either of these donation drop-off places.
4. The librarian is moving the staff in-service day to a future date.
5. The librarian will be out of town the first two weeks in February. Anne Bourner made a motion to change the February Library Board meeting to February 16. The motion was seconded, voted on and passed unanimously.

Old Business:

Retroactive to November 1, 2025, there was a \$1.25/hr. raise for the library staff.

New Business:

Neal's Heating & Cooling Inc. of Marissa will install a new furnace on January 7. This was voted on by the Library Board at the Special Meeting on Tuesday, December 3, 2025.

A motion was made by Anne Bourner to adjourn the meeting. The motion was seconded, voted on and passed unanimously. The meeting was adjourned at 6:38 p.m.

Respectfully submitted,

Susan Polino
Sparta Library Board Secretary