

MINUTES OF THE SPARTA PUBLIC LIBRARY BOARD OF TRUSTEES

Monday, February 3, 2025

The February 3, 2025 meeting of the Sparta Public Library Board of Trustees was called to order in the meeting room at 6:06 p.m. by President, Peggy Petkas.

Members Present:

Don Adams	Anne Bournier
Susan Polino	Peggy Petkas
Amy Kloos	Kyle Daniels
Randy Bertetto	

Abs: Bob Taylor, Andrea Schulein

Others Present: Susan Colbert, Library Director

Minutes:

The minutes of the December 3, 2024 meeting were reviewed. A motion was made by Anne Bournier and seconded to accept the minutes with corrections. The motion carried unanimously.

Correspondence:

Two notes were read by librarian, Sue Colbert, from the library staff and from the librarian thanking the board for their Christmas gifts and dinner.

Treasurer's Report: Anne Bournier

The treasurer's reports for the months of January and February 2025 were reviewed by the Board. Questions were raised and discussed on the irregular charges for liability insurance and utilities. Sue will ask the city to clarify.

A motion was made by Don Adams and seconded to accept the treasurer's reports. Motion passed unanimously.

There was a motion by Amy Kloos to pay the February bills. The motion was seconded and passed unanimously.

Librarian's Report: Susan Colbert

1. Joe Deutschmann installed a new on-demand hot water heater under the meeting room sink.
2. Quarterly reports for PNG (Project Next Generation) grant and the Technology Grant were both submitted on January 15, 2025.

3. The librarian and staff had a successful visit to 3 libraries. (Freeburg, Belleville, Fairview Heights)
4. Two phone systems (CTS and SNAP) were presented to the board for review. These are necessary to update the present system. The board will look over and discuss the 2 presented systems during the March meeting.
5. The IHLS (Illinois Heartland Library System) is seeking volunteers to serve on the IHLS Board of Directors. Anyone interested may nominate themselves or others by February 15, 2025.

Old Business: None

New Business:

Several ideas were presented for future purchases by the library. These include new task chairs, digitalizing microfilm, a photo digitalizer.

The theme for this year's Glitter dinner/dance is "Once Upon a Time." The event will be held on March 29, 2025.

Comments: None

A motion was made by Randy Bertetto and seconded to accept the librarian's report. The motion was voted on and passed unanimously.

Respectfully submitted,

Susan Polino

Sparta Library Board Secretary