

MINUTES OF THE SPARTA PUBLIC LIBRARY BOARD OF TRUSTEES

Monday, April 6, 2026

The April 6, 2026 meeting of the Sparta Public Library Board of Trustees was called to order at 6:03 p.m. by Board President ProTempore, Randy Bertetto.

Members Present:

Don Adams	Anne Bournier
Susan Polino	Kyle Daniels
Randy Bertetto	Bob Taylor
Amy Kloos	

Susan Colbert, Library Director

Abs: Andrea Schulein

Minutes:

The minutes of the March 2, 2026 meeting were reviewed. A motion was made by Anne Bournier and seconded to accept the minutes with corrections. The motion was voted on and passed unanimously.

Correspondence: A letter was read from Clint Forcum of Complete Exterminating terminating his services to the Sparta Library.

Treasurer's Report:

The treasurer's reports for the month of March were reviewed by the board.

A motion was made by Don Adams and seconded to accept the treasurer's report. The motion was voted on and passed unanimously. A motion was made and seconded by Sue Polino to pay the April bills. The motion was voted on and passed unanimously.

Librarian's Report: - Susan Colbert

1. On March 3, 2026 a security camera discovered the exterminator stealing two commemorative pens that had been donated to the upcoming Glitter auction. The police were called and handled the situation. The pens were returned. The owner of Complete Exterminating found issue with the police being called and has decided to cancel his service with the library. A new service (Presto-X) is being contacted.
2. The library book drop is 30 years old and is showing signs of age. Shawn Martin of Overkill has offered to refurbish it free of charge minus some possible material expense. City workers picked up the drop box on March 24 and delivered it to Overkill. They will pick it up, return it and install it when it is finished.

3. The Technology Quarterly Report along with a Budget Amendment will be submitted by the librarian within the next few weeks. The amendment includes two new patron computers, paying phone, Lazerware and internet services several months ahead.

4. The librarian is working on the IPLR (Illinois Public Library Annual Report) and will submit it before the May 30, 2026 deadline.

5. The library has approximately \$41,000 left for expenditures in the 2025-2026 budget. The following expenses have been turned in to the city for payment in this fiscal year:

Entrance doors

Security alarms

Award books

Lazerware monthly maintenance

A motion was made by Anne Bournier and seconded to accept the Librarian's report. The motion was voted on and passed unanimously.

Old Business:

- The Board has asked Wayne Roberts to be a member of the Sparta Public Library Board and he has accepted. His name will be submitted to the city for approval.

A motion was made by Don Adams and seconded to submit Wayne Robert's name to the city for approval.

A vote was taken and the motion passed unanimously.

- Glitter Report - Kyle reported that the Glitter Auction and dinner made a profit of \$7,500
- Budget committee - The Budget Committee met with a special meeting on March 9, 2026 to review the 2025-2026 budget and examine changes that may occur in the coming year. A proposed budget for the 2026-2027 fiscal year was submitted to the Board for their review and discussion. Kyle Daniels made a motion to accept the proposed budget and submit it to the city. The motion was seconded, voted on and passed unanimously.

New Business:

A motion was made by Anne Bournier to approve and in-service day for the library staff on April 20, 2026. The motion was seconded. A vote was taken and the motion passed unanimously.

A motion was made by Anne Bournier to adjourn the meeting. The motion was seconded, voted on and passed unanimously. The meeting was adjourned at 6:45 p.m.

Respectfully submitted,

Susan Polino

Sparta Library Board Secretary